

INTEGRATED MANAGEMENT SYSTEM POLICY STATEMENT

Lettergold Plastics Ltd (LETTERGOLD) specialise in injection moulding, contract packing and domestic water treatment products.

LETTERGOLD is fully committed to achieving and maintaining the highest standards in all areas of our business. This is recognised to be in the interest of all our stakeholders including, customers, employees, suppliers, shareholders, regulatory bodies and the public.

To achieve this LETTERGOLD have developed an integrated management system (IMS) which cover all key aspects of our business including quality, environmental performance, business continuity and health & safety. This system has been designed to meet the requirements of ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 and ISO 22301:2013.

Accordingly, LETTERGOLD is committed to:

- a) Providing the highest levels of quality and service to its customers to enhance customer satisfaction
- b) Protecting the environment through preventing pollution arising from its products, services and processes.
- c) Safeguarding the health and safety of individuals through the elimination of hazards that could potentially result in ill-health or injury.
- d) Ensuring the consultation and participation of workers in health & safety matters
- e) Maintaining business continuity processes for all manufacturing and other revenue-generating activities so that, in the event of business disruption, supply to customers can be returned within a timeframe that is acceptable to the customer and other interested parties.
- f) Complying with all relevant compliance obligations.
- g) Continually improving the suitability, adequacy and effectiveness of the IMS.
- h) Maintaining certification by a UKAS-accredited certification body to the relevant international standards.

Objectives for the IMS are set to enable the effectiveness of the IMS to be measured. These objectives are established as part of the Management Review process and reviewed on an annual basis.

Appropriate documented processes are established and communicated to all relevant personnel. Appropriate training is given to all personnel to enable them to undertake the duties required by the IMS.

This Policy Statement is communicated to all persons working for or on behalf of the company.

This Policy Statement is reviewed annually as part of the management review process and when significant changes to the company take place.

Approved by: _____ *Andy Drummond* _____ Date: 27/11/19 _____

A. Drummond – Managing Director

ISSUE HISTORY

Issue No.	Date of change	Summary of change
1	30/11/2016	First Issue
2	27/11/2019	Added reference to ISO 45001 (inc. participation of workers)